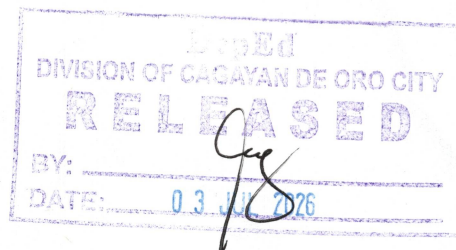




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

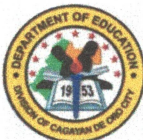
02 July 2026

DIVISION MEMORANDUM
No. 001, s. 2026

REGULAR MONITORING OF LEARNER'S MANUAL (TEXTBOOK)

TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

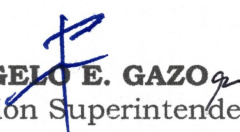
1. In line with the Department of Education's continuing efforts to ensure the availability, distribution, and utilization of learning resources, this Office directs all public elementary and secondary schools to accomplish the Textbook Monitoring Report regularly.
2. This monitoring report aims to gather updated data on learner-to-textbook ratio and textbook distribution across all grade levels and learning areas. The information collected shall serve as the basis for planning, procurement, redistribution, and other appropriate interventions to ensure equitable provision of learning resources to all learners.
3. School Heads shall designate the School Property Custodian with the assistance of School Learning Resource Coordinator to accomplish the monitoring template regularly.
4. The guidelines below shall be observed when filling out the template.
 - a. Open and accomplish only the worksheet assigned to your school.
 - b. Fill out all required fields using accurate and updated data.
 - c. Indicate the Student-Textbook Ratio for each learning area.
 - d. Compute the percentage of students with complete textbooks, incomplete textbooks, and no textbooks.



Address: Fr. William F. Masterson Ave., Upper Balulang,
Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

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- e. List all learning areas with no available textbooks.
 - f. Identify textbooks for special programs offered.
 - g. List supplementary learning resources (SLRs) available in your school.
5. School heads shall ensure that all entries are complete, accurate, and validated prior to submission.
6. The Textbook Monitoring Report is accessible through this link <https://tinyurl.com/y4v7ehys>. The link must be regularly updated every time textbooks are delivered. However, schools are requested to have their first input on or before July 15, 2026.
7. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
8. Immediate dissemination of and strict compliance with this Memorandum are directed.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: none

Reference: none

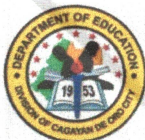
To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM IMPLEMENTATION

LEARNING RESOURCES

TEXTBOOKS MONITORING

DM-122-CID-IM-LR-RAL / regular monitoring of textbook
July 2, 2026



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Cagayan de Oro City

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